



SAIL, Disability Network of the U.P.

1200 Wright Street, Suite A

MARQUETTE, MI 49855-4744

Phone: 906-228-5744 Fax: 906-228-5573

Website: www.upsail.org

EMPLOYMENT OPPORTUNITY

Completed applications due no later than 12pm, Friday, February 15, 2019

Position Available: Health and Recreation Advocate

Job Type: Full-time, hourly, 40 hours per week

Starting Wage: \$16 per hour, depending on experience

Work Schedule: 40 hours per week, U.P. wide travel involved including potential overnight stays.
Includes flexibility of hours due to nighttime and weekend activities.

Reports To: Associate Director

Organization Description:

SAIL is a non-profit organization that assists an individual living with a disability to gain and maintain their independence in everyday living and encourages them to become active members of their communities. We offer a variety of programs and services as well as promote accessible Upper Peninsula communities for all. Located in Marquette, MI, we serve all fifteen counties of the U.P. With the assistance of competent, professional staff and the support of community partners, SAIL works for the "one in five" individuals living with a disability on local, state, regional and national levels.

Position Summary:

The Health and Recreation Advocate provides support for individuals with disabilities access health and recreational activities while pursuing their independent living goals. This role designs, facilitates and implements the organization's Single Point for Activities and Recreation (SPAR) program including the U.P. Vets SERVED program. The position supports volunteers and regular communication to individuals throughout the fifteen U.P. counties about upcoming programs. This position generally requires an expert level of programming skills, promotions experience and the ability to maintain risk management and safety protocols for activities. This position reports to the Associate Director for guidance, support and resources.

Expected Duties and Responsibilities:

- A. Follow and maintain compliance with the SPAR operational manual requirements.
- B. Create and build relationships with community partners through providing presentations about independent living, SPAR and SAIL to promote health, wellness and recreational activities in the UP.
- C. Plan, facilitate, participate and evaluate daily and/or monthly social, physical, cognitive and health related individual or group activities for all ages of persons with disabilities throughout the fifteen U.P. counties.
- D. Follow risk management and safety protocols for activities and events and assist in ongoing development of additional protocols.
- E. Dissemination of information on Facebook, SPAR Update, other social media and promotional efforts to promote our SPAR program, events and activities.
- F. Develop IL plans for individuals based in independent living skill resources to individuals related to their person centered planning goals by providing unbiased information.

- G. Develop, plan, facilitate and schedule SPAR program volunteers from community to assist with activities or events.

Desirable Qualifications:

- A. Education: Bachelor's or Master's degree in related health promotion, outdoor recreation or therapy field highly desired; will consider equivalent work experience. Basic first aid and CPR certifications are essential for this position. Organization typically provides training within first six months of employment, if needed.
- B. Experience: Two years working in a professional environment or non-profit is preferred.
- C. Work Environment and Abilities:
- a. Must be able and comfortable driving a company vehicle while pulling and maneuvering a large trailer to various locations around the U.P.
 - b. Physical and out of office requirements: must be able to lift 50 pounds, transfer, transport and operate recreational equipment, assist individuals with activities (may include transferring to assist with equipment), maneuvering outdoor and indoor environments, be able to handle outdoor environmental conditions such as extreme hot/cold depending on season.
 - c. Must be able to manage personal care and mobility independently to ensure safety of self and consumers during activities.
- D. Be a team player. Strong interpersonal skills and demonstrated professional presence within the community and agency (co-workers, volunteers and consumers).
- E. Support SAIL's mission and values. Sensitivity to and awareness of independent living issues and demonstrated commitment to the Independent living philosophy.
- F. Be able to demonstrate soft skills in compassion and patience for individuals who may have trouble communicating or how to delineate their needs.
- G. Exceptional time management and organizational skills, detail oriented and adept to meeting deadlines.
- H. Excellent verbal and written communication skills. Must have experience in writing case notes and developing person centered goals.

Individuals with disabilities are strongly encouraged to apply.

Please submit a cover letter, completed SAIL application and resume by 12pm on February 15, 2019. *No phone calls will be accepted pertaining to this position.

Superior Alliance for Independent Living (SAIL)
Attn: J. Shaw, Associate Director
1200 Wright St. Ste. A
Marquette, MI 49855
or
julies@upsail.org
Fax (906) 228-5573

Please find a copy of our application and job description on our website:

www.upsail.org/employment